



Chetham's  
School of Music

## Supervision Policy

**Purpose of the policy: to ensure that the students are safe.**

### **Supervision in School**

- **Houses:** Either the House Parent or the Deputy Head of House (plus two House Assistants in the evenings) are always on duty during term time. They cover the Houses and are responsible for the students at all times.
- **Dining Room:** There is a member of staff on duty every day who supervises the dining hall at break times; all staff present supervise the Dining Room at the three main meal times.
- **Practice Rooms:** there is always a team of Practice Assistants on duty during working hours. Out of working hours the practice rooms are supervised by House Assistants.
- **Other areas/situations:** global supervision afforded by all employees' duty of care to all students.

### **Supervision on Trips out of School:**

The **Educational Visits Policy** stipulates that wherever possible the ratio of staff to students on all trips out of school in the UK will be 1:10 for students up to the age of 11, and 1: 20 thereafter with flexibility for groups of just sixth form students.

For all trips abroad: the ratio is 1:10 for any age group.

See Separate Policy for full details.

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Reviewed: May 2016

Next Review: 30 May 2017