

Chetham's

Supervision of Students Policy

12/10/26

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Line Manager: NS
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Supervision of Students Policy

Purpose of the Policy

- to ensure that students are safe
- to support age-related freedom
- to help students develop independence

Supervision in School

- **Houses:** Either the Head of House or the Deputy Head of House (plus one or two House Assistants per House in the evenings) are always on duty during term time. They cover the Houses and are responsible for the students at all times during boarding hours. The direct or remote supervision is dependent upon the age of the students and their scheduled activities.
- **Dining Room**: There is a member of academic or instrumental staff on duty every day who supervises the dining hall at break times.
  All staff present supervise the Dining Room at lunchtime.
  At breakfast and tea there are always House staff and often other staff including the Joint Principal (NS) and Vice Principal (JH).
- **Practice Rooms**: There is always a team of Practice Assistants on duty during working hours. In the later evening this number decreases but some areas are then closed to students.
- **Other areas / situations**: global supervision afforded by all employees' duty of care to all students.
- **Supervision of juniors on the yard at break and lunchtimes:** staff are on a rota; reminders are issued at the start of each week.
- **Security:** There are security personnel on duty all year round 24 hours a day seven days a week.

Supervision on Trips out of School

The ***Educational Visits Policy*** stipulates that wherever possible the ratio of staff to students on all trips out of school in the UK will be 1:10 for students up to the age of 11, and 1: 20 thereafter with flexibility for groups of just sixth form students.

For all trips abroad the ratio is 1:10 for any age group.

We keep, and regularly update, a list of students who, due to medical or special educational needs, require additional supervision on trips.

See separate *Educational Visits Policy* for full details.